



Vermont Electric Cooperative, Inc.
 Attn: Operations & Engineering Coordinator
 42 Wescom Road
 Johnson, VT 05656-9717
 Email: scheduling@vermontelectric.coop

CHANGE OF SERVICE

Toll Free: 1-800-832-2667 ext. 1117
 Telephone: 802-635-2331 ext. 1117
 Fax: 802-635-4210

Name on Account

Account Number

Mailing address

Town

State

Zip

Home Phone

Work Phone

Cell Phone

Email Address

Site's Physical Address

Town

Check appropriate box(s):

Increase Capacity:

Present:

100amp
 200amp
 400amp
 other, specify:

Increase to:

100amp
 200amp
 400amp
 other, specify:

Moving Line:

Present:

Overhead
 Underground

Move to:

Overhead
 Underground

Move Meter:

Present:

House
 Pole
 Sub Post
 other, specify:

Move to:

House
 Pole
 Stub Post
 other, specify:

Split Service:

Existing:

of Meters

Additional:

of Meters

Contractor:

General Contractor
 Electrician

Telephone
 Telephone

Attach appropriate load sheet: <https://vermontelectric.coop/forms/load-sheets>

Attach a site plan or use the following page for a hand drawn sketch of the layout of the lot.

Sketch Area: Draw a diagram of the property showing poles (location & number), roads, near neighbors and/or 911 addresses, property lines, septic location and power lines:

N



Member Service Agreement

By Vermont Electric Cooperative, Inc.'s (VEC) filed tariff, the new member is allowed the installation cost credit of 100 feet of overhead service. If the new member requires an extension longer than 100 feet of overhead, by VEC's filed tariff, the member will be required to contribute towards the cost of the extension according to the appropriate rate schedule.

In addition, for any line extension, the new member is required to furnish at their cost all required tree clearing, Right of Way procurements, permits, trenching, conduit and backfill for underground installations, if required. Any work performed by VEC on behalf of a member associated with line extensions, relocations, upgrades, or equipment replacements, which are not specifically covered by the charges contained in this tariff, will be billed to the member at VEC's actual costs of performing the service.

If the new line extension secondary will cross a neighbor's property it is the **member's** responsibility for obtaining approval from the neighbor for this line.

Furnished by VEC:

- a) All necessary materials with overhead line extension(s), pole(s), and riser(s), if required, and meter(s) installed; costs paid by member in accordance with the filed tariffs
- b) Application packet of forms to be completed by member
- c) Copy of VEC filed electric service Line Extension Policy, line extension charges and VEC's Electric Service Requirements

Furnished by Member:

- a) Completed application packet including signed Application for Service and/or Additional Service and any right of way easements
- b) Member shall install a minimum of four stakes to show the approximate location of proposed building. The cost of the additional utility designing required due to relocation or re-orientation of proposed building or buildings after the original site survey will be borne in full by the member
- c) All material furnished and installed by the member shall comply with the latest edition of National Electrical Safety Code (NESC) and VEC's Electric Service Requirements (see construction drawings provided in packet)
- d) One of the following:
 - Overhead:
 - a) Cost of all right of way clearing
 - b) Meter socket on building (provide by owner's electrician)
 - c) Cost for all extensions over 100 feet in length according to attached schedule
 - Underground Secondary
 - a) Cost of all right of way clearing
 - b) All trenching, backfilling, conduit, wire, meter sockets, and grounding system (per NESC)
 - c) Cost for all extensions over allowable service credit according to attached rate schedule

- d) Stub pole or 10' x 6" x 6" pressure treated post, set 4' in ground, which member agrees to install and maintain (see construction drawings), or two stub poles w/ 5/4" pressure treated back-board for multiple services

Underground Primary


- a) Cost of all right of way clearing
- b) All trenching, backfilling, conduits and vaults as required
- c) Cost of primary underground extension
- d) Pull line capable of 500 lbs. pull strength

NOTE: Primary (wire conductor) to be provided by VEC

Member Changes:

- a) Members shall give proper notice to VEC of any increase or decrease proposed in load of 100 amps or greater
- b) Members and their Contractors are prohibited from modifying service equipment, without the notification and consent of VEC, and, when required, the appropriate State or Local Inspection Authority. Examples of modifications that require prior notification and consent are:
 - 1) Replacing, or adding, a main panel for the purpose of increasing capacity.
 - 2) Other actions that may create safety concerns, NESC violations, equipment overloads, or be contradictory to these Service Requirements or VEC Tariffs
- c) Failure on the part of the member to give notice as provided above shall render them liable for any damages to meters, transformers, wires, and associated apparatus of VEC resulting from the use of increased or changed load. These costs will be in excess of those the member would have borne if they had contacted VEC in advance of these changes

We the undersigned, hereby agree to the above requirements and conditions for electric service. We understand that before construction will be started payment for the costs of the extension must be paid in full. We also understand that initial billing for construction may be subject to "true up" when job is completed. This will be a **line item** (14200) on the initial construction bill. This means an additional bill may be mailed to you at the end of your job and payment is expected.



Applicant's Electronic Signature

Date



Co-Applicant's Electronic Signature



INVOICE

Attn: Operations & Engineering Coordinator
42 Wescom Rd
Johnson VT 05656

<u>Item #</u>	<u>Description</u>	<u>Qty</u>	<u>Price</u>	<u>Total Due</u>
142.25	Engineering Fee	1	\$250.00	
				\$250.00

Payments accepted up to \$2,500.00 if using a credit card:



Note: A \$250.00 fee will be charged for each additional site visit(s) when required.

Initial billing for construction may be subject to “true up” when job is completed. This will be a **line item** on the construction bill. This means an additional bill may be mailed to you at the end of your job.